



The King's Hospital

Admissions Policy

1. The Board of Governors determines the Admissions Policy of the school. It reserves the right to review the Admissions Policy from time to time.
2. The Board of Governors determines the maximum number of pupils; the ratio of boarders to day pupils; and the gender balance in the school each year.
3. Allocation of boarding and day places will be treated separately. There is no automatic right of changing from boarding to day, or vice versa, at the time of acceptance or subsequently. In such cases a new application would have to be made and can only be accepted where a suitable vacancy is available.
4. The Headmaster allocates the places on behalf of the Board of Management and based on the criteria determined by the Board of Governors.
5. Order of admission:
 - 5.1 Children of members of the Church of Ireland; followed by children of members of other mainstream Protestant or Reformed traditions of Christianity, followed by:**
 - 5.2 Children of inter-church families where one parent is a member of the Church of Ireland; followed by children of inter-church families where one parent is a member of another mainstream Protestant or Reformed tradition of Christianity, followed by:**
 - 5.3 Applicants not in categories 5.1 or 5.2.**

In the event of the number of applicants exceeding the number of places available in any of the categories 5.1, 5.2 or 5.3, the available places will be allocated in the following order:

- (i) Children of a parent who is employed by the school.**
- (ii) Siblings of present or past pupils of the school.**
- (iii) Children of a parent who is a past pupil.**
- (iv) Length of time the applicant's name has been on the list of applicants.**

6. In regard to mid-stream admissions, in addition to the above criteria, allocations will be made in accordance with the spaces available at the time and also references from previous schools and an interview with the applicant will be taken into account.
7. Subject to the terms of this Admissions Policy the school welcomes pupils with special needs and will use the resources provided by the Department of Education and Skills to make reasonable accommodation for pupils with disabilities or special educational needs so that these pupils are free to participate in the life of the school, unless the nature and degree of those needs is such that to enrol the pupil would be inconsistent with both the best interests of the pupil concerned and the effective provision of education for the other pupils with whom the pupil concerned is to be educated. The school's ability to accept pupils with particular needs is dependent on the supply of resources, suitable to the needs of the individual pupil, being supplied by the Department of Education and Skills.

The Board of Management must be made aware of any special needs as early as possible, so that these needs may be assessed and addressed where possible. Any details of special needs must be detailed on the Registration Form.

The Board of Management, having gathered all relevant information and professional documentation, assesses how the needs of these pupils can be met. Contact will be made with the National Council for Special Educational Needs regarding special needs resources to which the pupil may be entitled.

The Headmaster may request a meeting with the parents of the pupil to discuss the application and the pupil's needs. The parents of the pupil may request a meeting with the Headmaster to discuss the pupil's educational or other needs.

8. The Board of Governors reserves the right to refuse any application. Misinformation on the Registration Form for admission may lead to the refusal of the application or the removal of the pupil from the school.
9. The Board of Governors reserves the right to take into account special circumstances in the allocation of places. (e.g. Children of families relocating at short notice to live in the area.)
10. We offer five-day and seven-day boarding facilities to meet the demands for flexibility required by our parents and guardians. We have a five-day teaching timetable, a Saturday morning Programme and weekend Activities based on the principle that a good all-round education requires the curriculum and extra-curricular week to be spread evenly over the time available.
11. Through a system of Secondary Education Committee (SEC) grants, school bursaries and school scholarships, parents are supported in their efforts to meet the cost of school fees. It is a priority for the Board of Governors to ensure that this form of support can be maintained for the future in order to make the school available and affordable to those for whom the school was established.

Parents have the right to appeal decisions made under this policy to the Secretary of the Department of Education and Skills under Section 29 of the Education Act 1998.