

Weekend Boarding Staff Specification

Job Title: Weekend Boarding Staff

The role of a Weekend Boarding Staff is to work with the Weekend Program Manager at all times.

The successful candidates will be fully committed to the aims and ideals of boarding school life and demonstrate the ability to deliver excellent levels of pastoral care.

Job Description:

- Actively supervising students by being highly visible in the school when on duty.
- Actively engaging students in conversation, and social events.
- Actively supervising students while on-duty.
- Actively aware of the “whereabouts” of students.
- Actively cultivating and encouraging leadership capacity in prefects and other students.
- Understanding and then fairly and consistently enforcing Residential Life rules and policies.
- Familiarity with and the ability to effectively implement emergency protocols in the event of fire or other emergency.
- Modelling excellent personal housekeeping and monitoring the physical condition of the dorm, ensuring that student rooms, commons rooms and hallways are clean.
- Assisting with scheduled weekend program activities.
- Signing in boarding students who return to campus from scheduled breaks.
- Other duties as assigned by the Manager.

Requirements:

- Knowledge and appreciation of the time commitment required by a boarding program that operates 24 hours a day, 7 days a week.
 - Nurturing, and passionate and an overall student-centered disposition in all interactions with students and parents and colleagues.
 - Demonstrated leadership, decision-making skills, enthusiasm and excellent communication skills
 - Experience working with students in a residential setting such as summer academic programs, summer camp, or boarding school.
- Flexibility, creativity, enthusiasm, adaptability and perseverance are essential for this post.

TERMS AND CONDITIONS

The successful candidate will be subject to Garda vetting and references will be taken up before the appointment is confirmed.

A 3 month fixed term contract will be issued for academic year 2018

There will be scheduled regular reviews with Weekend Manager and Head of Boarding.

A full induction and training session will be provided by Weekend Manager and Head of Boarding at the beginning of academic year.

Must be available bank holidays